

**Korumburra Medical Centre**  
**PGY1 Pre-vocational General Practice Placements Program (PGPPP)**  
**Placement Description and Purpose**

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**Contact Information**

<b>Training Practice Details:</b>			
<b>General Practice Name:</b>	Korumburra Medical Centre (KMC)		
<b>Postal / Location Address:</b>	50 Radovick Street Korumburra Victoria 3950		
<b>Phone/fax/email:</b>	Phone:	03 5655 1355	Fax: 03 5655 1537
	Email: nsmith@korumburramedicalcentre.com.au		
<b>Principles Name:</b>	Dr Phil Huguenin, Dr Peter Lewis, Dr Mark Bensley & Dr Dong Xu		
<b>Administrative officer (for details concerning visits, documentation, etc.):</b>			
<b>Name:</b>	Nadine Smith		
<b>Position:</b>	Practice Manager		
<b>Classification:</b>	RA2 - Inner Regional		
<b>Previous Classification:</b>	RRMA 5		
<b>Type of Post:</b>	PGPPP PGY1 General Practice Rotation		
The practice is accredited as a training practice by the PMCV, getGP, ACRRM and RACGP			

<b>Parent Hospital Details:</b>			
<b>Parent Hospital Name:</b>	Northern Hospital		
<b>Postal / Location Address:</b>	185 Cooper Street Epping Victoria 3076		
<b>Phone/fax/email:</b>	Phone:	03 8405 8000	Fax: 03 8405 8524
	Email: jane.jenkins@nh.org.au		
<b>Principle Contact Name:</b>	Ms Jane Jenkins		
<b>Position:</b>	Manager HMO		

<b>Training Hospital Details:</b>			
<b>General Practice Name:</b>	Gippsland Southern Health Services (GSHS)		
<b>Postal Address:</b>	Private Bag 13 Leongatha Victoria 3953		
<b>Location:</b>	Koonwarra Road Leongatha Victoria 3953		
<b>Phone/fax/email:</b>	Phone:	03 5667 5555	Fax: 03 5667 5516
	Email: Executive.Assistant@gshs.com.au		
<b>CEO Name:</b>	Gary Templeton		
<b>Administrative officer (for details concerning visits, documentation, etc.):</b>			
<b>Name:</b>	Dianne Mollica		
<b>Position:</b>	Executive Assistant		

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<b>Regional General Practice Training Provider Recommending the PGY1 placement:</b>			
<b>Regional Training Provider Name:</b>	Gippsland Education and Training for General Practice (getGP)		
<b>Principle Contact Name:</b>	Karen Alexander		
<b>Position:</b>	PGPPP Administrator		
<b>Postal / Location Address:</b>	Suite B2 GREEN Inc Building 50 Northways Road Churchill Victoria 3842		
<b>Phone/fax/email:</b>	Phone:	03 5132 3100	Fax: 03 5132 3133
	Email: karen.alexander@getgp.net.au		

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**PURPOSE**

- To develop knowledge and understanding of the psychology and sociology of rural communities as this affects health
- To gain an understanding of the role of general practice and its place in the health system and rural
- To observe and monitor the differing patterns of health status, morbidity and mortality in rural communities
- To be a part of the function and structure of health service delivery in the rural setting
- To ensure the personal and professional aspects of rural clinical practice are maintained

**GEOGRAPHY & LIFESTYLE**

The Korumburra Medical Centre is a Rural General Practice, roughly 120 kilometres south of Melbourne, set amongst the scenic rolling foothills of the Strzelecki Ranges in South Gippsland, Victoria, west of Leongatha. Korumburra has a population of approximately 3,220 people.

About 14 kilometres from Korumburra is the town of Leongatha which is also situated in the picturesque hills of South Gippsland. Leongatha is a town of approximately 6,500 people, roughly 130 kilometres south of Melbourne.

These towns are centrally located to a number of attractions in the area including Wilsons Promontory National Park and bushwalking in the Strzelecki Ranges. A drive north along the road to Warragul passes through lush scenic countryside, with a detour along Fairbank Road and past the tiny township of Arawata leading to Lancey's Lookout which provides panoramic views over Western Reservoir. There is easy access (around 20 minutes or so) to the nearest beaches at Inverloch, or Cape Paterson, both are popular tourist resorts.

For more information on these towns and surrounding areas, please visit <http://www.travelvictoria.com.au/>

**GENERAL PRACTICE OVERVIEW**

**Practice Setup**

KMC has seven consulting rooms, and the intern is assigned a room on a day to day basis. There is also a treatment room where the nurses hang out and pathology has a collection centre with in our rooms.

There are 4 partners at KMC (Dr Phil Huguenin, Dr Peter Lewis, Dr Mark Bensley and Dr Dong Xu) and they have a supervisory role sharing your dedicated teaching time through the term.

There is one associate (Clare Stainsby). Clare would also have a supervising role.

When you are on call, you will have a second call person for support or advice, and this will be Mark, Phil, Peter, Dong or Clare.

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All the doctors are approachable during consulting time for a second opinion or discussion of a case. We would rather you asked, than kept quiet. It's up to you whether you ring or knock or grab someone in the corridor!

There are six practice nurses, Jo Humphreys Jean White Jenny Edwards, Faye Walker, Sue Wright and Tania Findlay. They are a great source of orientation tips and will do many things for you, including dressings, ECG's, spirometry, nebulisers, immunisations, following up abnormal tests and will help you organize things if you wish.

Nadine Smith is the Practice Manager; she will help you with any concerns about administration as well as computer problems. Donna Smith, the Practice Supervisor who is also helpful in these areas. Other office staff includes Debbie, Marina, Kerry, Chris, Diane, Lucinda (Cindy) Juliet, Sharon, Carmel and Meg who can help you with anything to do with the office.

### **KORUMBURRA MEDICAL CENTRE**

#### **Medical staff**

Dr Phil Huguenin	MBBS dip. RACOG DA (Lon) MACRRM
Dr Peter Lewis	MBBS dip. RACOG
Dr Mark Bensley	MBBS dip. RACOG FRACGP
Dr Dong Xu	MBBS MMED PhD FRACGP
Dr Clare Stainsby	MBBS dip. RACOG FACRRM FRACGP

#### **Nursing Staff**

Barb McRae:	Diabetic Educator
Joanne Humphries:	Practice Nurse, Accredited Pap smear provider, Asthma Educator, Nurse Immuniser
Jean White:	Practice Nurse
Tania Findlay:	Practice Nurse, Nurse Immuniser
Jenny Edwards:	Practice Nurse
Sue Wright:	Practice Nurse
Faye Walker:	Div 2

#### **Practice Manager**      Nadine Smith

The Practice is unconditionally accredited with AGPAL and an accredited ACRRM and RACGP GP training site for all levels of GP Training; we currently host two year C students from Monash Churchill.

#### **PUBLIC HEALTH/DEMOGRAPHIC DATA**

The five resident GPs and three getGP GPT1 term Registrars see an average of 3360 patients a month between them and on average:

- 120 of these patients are seen after-hours
- 12 of these patients are hospital in-patients at any one time
- 90 of these patients are seen in the aged care facility

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### **ROLE OF THE GP INTERN**

PGPPP doctors would spend their time 50/50 between Gippsland Southern Health assisting in theatre with both surgical and anaesthetics and the Korumburra Medical Centre being introduced to the craft of General Practice. We fully understand the differences between Hospital Practice and General Practice and we appreciate the need for pre-vocational doctors to be well orientated to these differences and to be given time to adjust in a supported setting.

We would anticipate a patient caseload of between 15-25 patients a day, with bookings of one - three patients per hour with significant community and public health involvement.

Interns will see patients using a **“WAVE” consulting model**.

- Patients will make appointments to see the Intern and a space will be left vacant in the Supervising Doctor’s appointment book.
- When the Intern has formulated their Diagnosis and Management, or any point before that when advice is required, the Intern will call the Supervisor who will then see the Intern and Patient in a joint review, there will be opportunities for feedback from both Patient and Supervisor and to identify Teaching and Learning needs.

Our interest in this Program is based on the opportunities it provides to expose young Doctors to a quality experience in General Practice that enables them to make an informed decision about their future, regardless of which field of medicine group they enter in the future, their understanding of patients in their context will be greatly enhanced by their time spent in small community rural general practice.

We are a paperless electronic practice with the following resources available on all doctors computer work stations; Electronic Therapeutic Guidelines, Murtagh’s General Practice, Immunisation Handbook, MIMs database, NH and MRC guidelines, Patient education resources and Clinical Specialties. All computer work-stations have instant broadband access to resources through the web.

After-hours we have access to our entire patient data-base by laptop at the hostels and hospital which also contains these resources for use by the Doctor On-call.

PGPPP doctors would have access to GPrime getGP’s innovative web based tool which features extensive learning needs assessment tools linked to a web based electronic learning planner, which will continue after their attachment if desired.

We will use the National Curriculum Framework for Junior Doctors in setting teaching and learning agendas.

The PGPPP doctor will be encouraged to record learning needs “live” on their web based electronic learning planner during consulting sessions and tutorials.

### **INTERN RESPONSIBILITIES**

- Interns attached to Korumburra Medical Centre will consult on a wide range of patients who visit the surgery and work conscientiously and enthusiastically within the Practice under the appropriate direction of Dr Mark Bensley, Dr Phil Huguenin, Dr Peter Lewis, Dr Dong Xu and Dr Clare Stainsby and other Practice staff
- Maintain the standards and follow the Policies and Procedures set out in the Practice Manual
- Be familiar with and follow the Practice Confidentiality policy

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- It is expected that the intern will confer with the supervising GP on all patient consultations, management plans and prescriptions
- The intern will have a unique “log on” for Zedmed CRS to use in any interaction with a patient. The intern is responsible for the accurate documentation of all consultations and arrangements for follow-up whilst seeing all patients at the Clinic, Gippsland Southern Health Services and at Carinya Lodge and Hillside Lodge Hostel
- Participate in the morning ward round with one of our doctors at Gippsland Southern Health Services. The morning ward round is when all acute in-patients are seen by their Doctor if working on that day, otherwise any patients needing to be seen would be seen by the duty doctor on their ward round.
- Strictly follow the **Practice Recall policy** as set out in the Manual
- Arrange necessary appointments, referrals and investigations for individual patients
- Complete any Hospital paperwork as requested by Gippsland Southern Health Services Nursing Staff
- Ensure that patients Past History, Medication lists and Social histories are updated for all patients seen
- Clear and accurate communication with family members of patients as necessary
- Liaison with other staff members including nursing
- Attend Practice meetings and participate in all the requirements of Practice Accreditation
- Actively and enthusiastically embrace the requirements of Immunisations, Asthma 3+ plans, Diabetic reviews, Pap Smears, Health Assessments, HMRs, Care plans and other preventative Health strategies undertaken by the Practice
- A copy of the Practice Policy and Procedure Manual is provided outlining practice hours, protocol, resources, procedures etc

### **HOURS OF DUTY**

- There is a ward rounds of in-patients between 8.00am and 8.30am each weekday mornings and it would be good to attend some of these
- Weekdays 9.00am - 12.30 noon and 2.00pm - 6.00pm
- The clinic provides a 24 hour service for this community, coordinated and triaged through Gippsland Southern Health Services. The duty doctor does not take calls directly from patients after-hours, making this aspect of our practice quite doctor-friendly
- Interns will take a one in six share of the on-call, nights and weekends as allocated by the practice, the Principal Doctors will provide onsite back up when the Intern does work on-call

### **ACCOMMODATION**

There is a generous tea-room. There is a two bedroom plus study fully furnished self contained town house, provided free of charge, with full amenities, within Korumburra, there is secure off road parking as part of the accommodation.

The unit has a queen size bed in the master bedroom and a single bed in the other room, linen and towels are provided.

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There is also broadband internet access in the accommodation, and also in the practice tea-room and in consulting rooms.

There is a range of child-care options within the community. We recognise the special needs of mothers and their children and consider our Practice very family friendly. We would be happy to discuss any arrangements to facilitate the placement of mothers of babies and young children.

### **ORIENTATION**

We will encourage an orientation visit to the Practice several weeks before the attachment commences where possible, the medical records are fully computerised and a copy of the software with a dummy database is offered for familiarisation before commencement. This is supplied by the practice to the parent hospital at the start of each year.

We have a comprehensive policy and procedure manual, which includes their role within Gippsland Southern Health Services, which we will go through with the Intern doctors on their first days with us.

A new Doctor in our Practice does not see a patient in the first day, extended time will be spent with the Practice Principals, the Practice Manager, the Practice Nurse and Reception staff.

There will be an extended introduction to our computer system, with opportunity to use our dummy database.

The new PGPPP Doctor will then undertake direct observation of the GP teachers consulting for several sessions; they will spend some time with the Gippsland Southern Health Services DON and the Aged Care Unit Manager.

An orientation tour of the local environs will be provided on their first day in the community.

### **FORMAL EDUCATION SCHEDULE**

- At Parent Hospital
  - The Practice will, where practical, facilitate the attendance of Interns to formal teaching sessions provided by the Parent Hospital, either in person or in an appropriately interact format
  - Attendance by the Intern to formal educational activities with a like cohort of Interns with reasonable travelling distance of the Practice

### **LEARNING OPPORTUNITIES WITHIN THE PRACTICE**

The Practice will provide supervision and a face to face teaching session each week  
Supervision would include:

- A two hour session with Ron Murley (hospital Supervisor) will be set aside in normal working hours for tutorials
- Assess the Interns learning style and facilitate the development of learning goals using a learning plan
- Discuss cases, management issues and problems as they arise
- Review all incoming pathology, X-ray and Specialist reports/correspondence
- Teaching and supervision of specific clinical procedures

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- Participate in and take charge of weekday morning ward round at the Hospital
- Providing other assistance feedback and advice as appropriate
- Encourage interaction with Allied and other Health professionals in the area
- Regular direct observation of Intern consultations by supervisor and vice versa
- Support and Mentor the Intern in their first experiences of General Practice
- Involvement in management of patients in our co-located aged care facility
- Daily case reviews with supervising GP
- Attendance at educational activities organised by the local Division of General Practice

**Important Information**

- All Interns will be employed by Gippsland Southern Health Service while on this placement
- Professional Indemnity: Is provided under the DHS HMO Insurance arrangements
- On-call time Sheets are to be signed by your supervisor and given to the Pay Officer at Gippsland Southern Health Service

**INTERN LEARNING GOALS**

- Enhance their understanding of Patients and their context and how this may influence illness behaviour
- Gain further insight into the differences between Disease and Illness
- Develop an appreciation of general practice as community primary care involving preventative health care, management of chronic disease and care of the whole family through their life cycle
- Develop an ability to work as part of a team involving practice nurses, receptionists and health professionals from various disciplines
- Develop competence and confidence in the diagnosis and management of more common general practice presentations
- Increased knowledge of commonly prescribed drugs and the indications for their use
- Develop an understanding of Medicare and the health care system.
- Develop confidence in the use of Medical records software and electronic resources
- Develop competence in patient education of Asthma, Diabetes, Hyperlipidaemia, and Immunisation
- Develop competence in minor procedures including;
  - Removal of lesions
  - Suturing
  - Punch Biopsy
  - Cryotherapy
- We will develop a learning plan with each Intern using the National Curriculum Framework for Junior Doctors and use this in setting teaching and learning agendas
- Learning activity will be tracked using getGPs web based electronic learning plan and archived outcomes will be forwarded to the Parent Hospital

**ASSESSMENT**

- **Mandatory In-training Assessment Nodes**
  - Develop and use a learning plan preferably electronic on GPRime
  - Community engagement project

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- Midterm and end of term evaluation and formal feedback

### **EVALUATION**

The Intern is encouraged to participate in his/her own performance evaluation.

The Intern is encouraged to meet regularly with the team supervisor, thus giving the opportunity to raise any concerns and, also to receive continuing feedback on his/her performance.

### **Formal Evaluation**

The Interns, the Practice, the Parent Hospital, getGP, GPET (General Practice Education and Training) and the PMCV (Postgraduate Medical Council of Victoria) will all have evaluation needs and requirements.

We will use the templates provided by GPET with enhancements from each of the stakeholders to ensure the placements are evaluated in a manner that meets these needs.

### **WHAT TO DO ABOUT:**

#### **Ordering Radiology**

- MIA provide radiologists to read Leongatha hospital and Korumburra hospital x-ray depts., and they also have large facilities in Cranbourne, Dandenong. Monash - use the red computer forms for Korumburra/Leongatha, and the blue computer forms for the others
- For plain x-rays - use Korumburra or Leongatha or Wonthaggi
- For ultrasounds - Leongatha or Wonthaggi or if specialised i.e. obstet nuchal thickness go for Berwick U/S for woman or Dr Meaghers obstetric u/s service in Mulgrave
- For CT's- Leongatha or Cranbourne/ Warragul or Traralgon which is a different company with different forms - Gippsland Diagnostic Services
- For bone density - Dandenong or Monash or Traralgon
- For nuclear medicine - Dandenong or Monash

#### **Ordering Pathology**

- All path (except pap smears) goes through Gippsland pathology which has a collection centre in the clinic and do all our afterhours work. All patients are bulk billed. Use the supplied maroon computer form for this
- We traditionally send our pap smears by mail to Victorian cytology service, which provide us with all the gear including disposable speculums. Patients go onto a Pap smear register when they first have a smear sent there. Use the Pap smear template in the computer for this and the VCS computer paper

#### **Referring to a General Surgeon**

We have two visiting surgeons Andrew Jamieson (from Melbourne) and Mr Ghali (from Traralgon). Ron Murley does minor surgery such as carpal tunnel, Tonsillectomy, vasectomy, flaps for bigger skin lesions also we have a visiting plastic surgeon Jai Kesari, good at large flaps, grafts.

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**Referring to a Physician**

- There are four Physicians at Warragul, one of whom (Mort Fitzgerald) comes over weekly to do an Endoscopy list, and then sees some patients. When we need a second opinion on an ECG after hours, they all seem pretty good about helping us out. The other physicians at Warragul are Bruce Maydom (resp/renal interest), Alistair Wright, and Brett Forge (cardio interest). The closest (and excellent) cardiologists who do angiography are Chris Webb and Gary Barron and co at King Street, Dandenong
- There is a rheumatologist, Evan Romas who comes to Leongatha monthly
- There is an endocrinologist Andrew Lang who looks after most of our complicated diabetics
- Dr Charles Varley is a general physician who comes to Leongatha weekly

**Referring to an Orthopaedic Surgeon**

George Owen visit Leongatha hospital monthly, they do arthroscopies at Leongatha, and George Owen, Malcolm Thomas, Peter Smith and Peter Rehfisch do joint replacements at Latrobe Regional Hospital (LRH) and Warragul. Private work at Maryvale. There are plenty of Melbourne based Ortho's to choose from in computer address book for instance when a patient with private insurance may face a long delay to see one of the Gippsland Ortho's.

**Referring to a Paediatrician**

There is a good group at Warragul, comprising Michael Nowotny, Charlie Hamilton, Sari Hallyer and Chris Smith, and Michael does sessions at Leongatha/Korumburra.

**Referring for Obstetric Care/Gynaecology**

Most patients will want to stay local for their delivery, which means Leongatha - this is run by the GPs their Tim Linton, Hugh Chisholm and Graham Toohill. Alternatively, there are excellent obstetricians at Warragul - David Simon (David will take on complicated cases personally, but simple multiples will be shared with a GP obstetrician , currently Louise Sterling ) and Lal Mc Lennan, as well as all the Melbourne based ones that can offer private delivery at Cabrini or south eastern etc.

We have two, Geoff Edwards and Mr David Thomas, both attend Leongatha visiting Gynecologist, Geoff, who comes fortnightly, does most of our colposcopies, and general gynae work.

**Referring to an Ophthalmologist**

- There is Sarong Wangspa in Leongatha on Mondays and Thursdays. She is helpful in seeing those worrying red eyes if you can get onto her
- David Ehrlich comes to Wonthaggi and Warragul to consult and does a cataract list at Wonthaggi and Leongatha hospitals
- There is an excellent clinic in Berwick headed by Ed Hauptman and they are great at seeing people on the day

**Referring to a Neurologist**

Mostly Melbourne based. Try Monash Neurology. EMG's and consults can be done at Warragul by Prof. Jackson and colleagues, Zelco Matkovic visits Leongatha hospital one half day a month.

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**Referral to a Neurosurgeon**

All Melbourne based, although Michael Pullar has Berwick rooms and Michael Pullar and Tiew Han visit LRH, John McMahon is new.

**Referring to a Urologist**

Owen Niall visits Leongatha monthly; Chris Love is at Warragul visiting Fortnightly and Anita Clarke Visits Wonthaggi.

**Referring to an ENT Surgeon**

David Marty and Boman Irani both visit Leongatha monthly, for more urgent problems, you can try Melbourne based ENT's in address book.

**Referring to a Dermatologist**

Melbourne based people such Peter Fergin and at Warragul Ron Rosanov and also Doug Gin.

**Referring for Psychiatric Assessment or Opinion**

The community psychiatric service is accessed by triage Ph: 1300 363 322, they take case details and accord urgency. They will then review a patient with psych nurses and later elective psychiatric assessment. It's worth ringing triage for an involuntary admission as well, just to let them know.

**Psychologists**

Rhonda Givoni is good as well as being registered for better health initiatives; there is a subsidized service through our local division at present provided by psychologists at Kilmany Family Care (Anglican group). Paper work has to be done for this.

**Audiology**

Lucy Stevens at Leongatha hospital does children on health system, and private adults as well.

**Dietician**

Mary Lawry at the hospital.

**Diabetic Educator**

Barb McRae at the hospital and also here at our clinic.

**District Nursing**

Ring them on the hospital extension and there is a template for their referral in medical director.

**Drug and Alcohol**

Hank Mauriks does outpatient counselling and Sue Dutton does in home assessments for detox.

**Palliative Care Service**

Mary Ross Hazelwood heads up this new organisation, but the district nurses continue to do the bulk of the work.

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**Physiotherapy**

Mandy Fletcher and others see HCC holders and pensioners on Tuesday, Wednesday and Friday for a nominal \$5 fee.

Gippsland Physio has rooms in Leongatha and Wonthaggi. They look after Private, Work Cover and TAC patients.

**Podiatry**

Gippsland Podiatry service visit, appointments made through main office.

This is not meant to be an exhaustive list of things you might need to know, so please ask if there is anything else!