

# 2012 AGPT Application and Selection Process

## Frequently Asked Questions

This FAQ covers both the 2012 AGPT Application and Selection Process being implemented in Victoria.

### 1. 2012 AGPT Application Process

#### Who is GPET?

General Practice Education and Training (GPET) manages the AGPT program nationally.

#### When can I apply for the GP Training Program?

Applications to commence the AGPT program in 2012 open on **13 May 2011** and close on **17 June 2011**. Applications can be made from as early as your Intern year.

#### How do I apply?

There are three stages to the application process:

- a) **Online application: Deadline 9.00 a.m. AEST 17 June 2011**  
All applicants are required to complete an online application via the AGPT website – [www.agpt.com.au](http://www.agpt.com.au) by 17 June 2011.
- b) **Signed application and supporting documentation: Deadline 10.00am AEST 24 June 2011**  
Upon submitting an online application you will be emailed a PDF version of your application which you are required to sign and send back to AGPT with supporting documentation by 24 June 2011.
- c) **Referee reports: Deadline 10.00am AEST 24 June 2011**  
Applicants are required to submit two referee reports by 24 June 2011. These referee reports must be completed on the template available on the AGPT website.

#### What are the eligibility requirements for enrolment?

For information on whether you are eligible to apply for the GP training program, go to the New Applicants section on the AGPT website at [www.agpt.com.au/ApplyforAGPT/NewApplicants/](http://www.agpt.com.au/ApplyforAGPT/NewApplicants/)

#### What are the requirements for hospital training/experience?

As applicants can apply to the AGPT program as early as from their intern year and the first year of GP training is hospital based, applicants can complete the following mandatory rotations of 10 – 13 weeks duration DURING the GP training program. They DO NOT have to be completed before applying – they just need to be completed before you can progress into a GP Term. These mandatory terms include:

- General Medicine
- General Surgery
- Three additional rotations
- Accident & Emergency
- Paediatrics (or equivalent)

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#### **What documentation do I need to include with my application?**

All applicants should refer to the AGPT website ([www.agpt.com.au](http://www.agpt.com.au)) to identify what specific documentation they are required to submit with their application. Very specific supporting documentation is required concerning verification of applicants' citizenship/residency, primary medical qualification and medical registration. All copies must be certified.

You need to complete your referee reports using the structured report template provided by AGPT. Applicants require two completed referee reports to be submitted to GPET by fax or mail no later than 10.00 a.m. AEST 24 June 2011.

#### **What if I can't provide referee reports?**

If you do not submit two completed referee reports by the 24 June 2011 your application form will not be accepted.

#### **Will I get confirmation that my application form has been received?**

Once you have completed the online application, you will receive an automated email containing a PDF copy of your application, which you should print, sign and send to GPET with your eligibility documents.

Please note printed, signed applications must be received by 10:00 a.m. (AEST) Friday, 24 June 2011. Applications received after this date may not be included in the Round 1 allocation process.

#### **Can I return the application via email or fax?**

All applications must be submitted online via the GPET website [www.agpt.com.au](http://www.agpt.com.au). Certified documentation must be mailed to GPET by the dates outlined on the AGPT website.

#### **Can I apply to train with more than one Regional Training Provider (RTP) organization?**

In your application, you will be required to indicate if you are applying for a general or rural training pathway position and you can nominate up to four regional training provider preferences.

#### **Can I withdraw from my application?**

Yes, you can withdraw your application. You would need to notify either GPET or your nominated RTP depending upon the stage of your application.

Pre Acceptance of Offer: Notify GPET in writing of your intention to withdraw.

Post Acceptance of offer: Notify your nominated RTP in writing of your intention to withdraw.

## 2. 2012 AGPT Selection Process - Victoria

### **I've heard that there is a change to the AGPT Selection Process, is that correct?**

Yes, a new National selection process has been adopted based on a successful trial in Victoria last year.

### **What happens after I submit my application?**

After your application has been assessed for eligibility you will be required to attend a selection centre. Selection centres will be held around Australia between 7-28 July 2011.

### **Can I choose what selection centre I can attend?**

Yes, in your online application you will be asked to nominate from a list your preferred selection centre location and times. You can nominate to attend any selection centre in Australia regardless of what your regional training provider preference may be. Allocations to centres are made on a **first come first served basis** so we encourage you to submit your online application as soon as possible.

### **How long are applicants required at the selection centre?**

Attendance at the selection centre will be for approximately 4 hours.

### **What will occur at the selection centre?**

At a selection centre, applicants will sit a Situational Judgement Test (SJT) and participate in Multiple Mini Interviews (MMI).

### **What is the Situational Judgement Test (SJT)?**

The SJT is a paper based assessment in which candidates are presented with clinical scenarios and asked to select the best response/s or rank responses. There are 50 questions and applicants are given 90 minutes to complete the assessment.

### **What is a Multiple Mini Interview (MMI)?**

Candidates will be required to rotate around 5-6 stations answering a different question at each station. All applicants are asked the same set of questions and each interviewer asks the same question to that group of applicants. At the end of the session there is a score review meeting of all interviewers to evaluate each applicant. Some questions might involve scenarios which candidates are given to read prior to the station.

#### Where can I get more information on the selection model?

If you would like more information about the selection model, the following references are useful. They also contain some examples of the SJT questions.

- Patterson F., Ferguson E., Lane P., Farrell K., Martlew J., Wells A. A competency model for general practice: implications for selection, training, and development. *British Journal of General Practice*, March 2000:188-193  
[www.ncbi.nlm.nih.gov/pmc/articles/PMC1313648/pdf/10750226.pdf](http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1313648/pdf/10750226.pdf)
- Patterson F., Baron H., Carr V., Plint S., Lane P. Evaluation of three short-listing methodologies for selection into postgraduate training in general practice. *Medical Education* 2009; 43: 50-57  
[www3.interscience.wiley.com/cgi-bin/fulltext/121575144/PDFSTART](http://www3.interscience.wiley.com/cgi-bin/fulltext/121575144/PDFSTART)

#### How are the applications ranked?

Eligible applicants are allocated to GP training providers based on their ranking, training provider and pathway preferences and availability of training places.

Candidates are progressively ranked from highest to lowest ranking applicants. Applicants are provided with a matrix showing all applicant preferences and are given the opportunity to revise their preferences in light of their relative standing.

Once final preferences have been made, applicants will be advised if they can progress to the next stage of selection.

#### What are the stages in the selection process?

There are three stages in the selection process:

- Stage 1: Regional Training Provider Allocations, Round I
- Stage 2: AGPT Selection Centre
- Stage 3: Regional Training Provider contact
- Stage 4: Acceptance of offers

#### When and where are the Selection Centres scheduled in Victoria?

Selection centres are being run in Victoria on the following dates and venues:

- Saturday, 16 July, 2011  
The Royal Women's Hospital, Flemington Road, Parkville.
- Sunday, 17 July, 2011,  
The Royal Women's Hospital, Flemington Road, Parkville.

Candidates will be asked to nominate their preferences regarding the date they attend.

#### What are the dates and times of other selection centres?

Visit the AGPT website [www.agpt.com.au](http://www.agpt.com.au) for dates and locations of all selection centres.

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#### **What if I am not able to attend the selection date I have nominated?**

Attendance at an AGPT selection centre is a mandatory component of selection. If you are not able to attend on the specified date, your application will be moved to the second round of AGPT's Selection for 2012.

It is important to note that there is no guarantee that a place will be available at the regional training provider you have nominated in Round 2.

#### **Can I change the selection date I have nominated?**

Yes you can, however GPET can't guarantee that we will be able to accommodate into your second choice, especially if you are asking to change very close to the date.

#### **If I book myself into a selection centre and then find I am unable to attend on that date, what should I do? Who should I contact?**

You should contact the AGPT selection team as a matter of urgency on either 02 6263 6776 or email [selection@gpet.com.au](mailto:selection@gpet.com.au)

#### **If I am unwell on the day of the selection process (or there are circumstances beyond my control which prevent me from attending), what should I do? Who should I contact?**

You should phone Sharon Butler 0438 027 028 or Megan McNair 0429 409 945. **If you are calling on the day of attendance, you should call either Sharon or Megan as a matter of urgency.**

#### **How is my application and performance at the selection centre assessed?**

After participating in the selection centre, applicants are given an overall score made up of the following weighting:-

- 20% referee reports
- 40% Situational Judgement Test
- 40% Multiple Mini Interviews

#### **Am I notified of my results?**

Yes. Applicants score will be used to develop ranking bands. All eligible applicants will be provided with a matrix which shows the number of training places available with each RTP, all other applicants preferences and their rankings, and the applicants ranking position. Applicants are then given the opportunity to revise their preferences in light of their relative standing. This matrix will be available to applicants on 18 August 2011. Final preferences will be due 9.00am AEST on 25 August 2011.

#### **How is my result used?**

Applicants are ranked from highest to lowest. Eligible applicants are allocated to GP training providers based on their ranking, training provider and pathway preferences and availability of training places. Once final preferences have been made, applicants will be advised if they can progress to the next stage of selection.

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#### **What happens next?**

Once final preferences are submitted, applicants will be allocated to regional training providers for a final selection process. Applicants will be advised what regional training provider they have been allocated to on 1 September.

#### **When I am allocated to a regional training provider does this mean I have a place?**

No. Each regional training provider will ask you to undertake a final selection process with them before a training position is offered. Participation in an RTP final selection process does not guarantee applicants a training position. Each RTP may have different final selection processes. Applicants are strongly advised to contact any RTP they are interested in training with to find out their specific requirements.

#### **When will I know if I have been successful in obtaining a place?**

Each RTP will advise you if you have been successful in being offered a training place by 21 September or earlier.

#### **Will there be an opportunity to lodge "special consideration" appeals?**

Yes, the GPET complaint and appeals procedure is also available on the GPET website [www.agpt.com.au/ApplyforAGPT/NewApplicants/](http://www.agpt.com.au/ApplyforAGPT/NewApplicants/) see Step 5 at the very bottom of the page.

#### **What if I am unhappy with the outcome of the selection process, what can I do?**

You can lodge a complaint or appeal with GPET. The complaint and appeals procedure is available on the GPET website [www.agpt.com.au/ApplyforAGPT/NewApplicants/](http://www.agpt.com.au/ApplyforAGPT/NewApplicants/) see Step 5 at the bottom of the page.

For all enquiries regarding the 2012 AGPT Selection Process, please contact the GPET Selection Team at [selection@gpet.com.au](mailto:selection@gpet.com.au), or visit the GPET website [www.agpt.com.au/Apply for AGPT/New Applicants/](http://www.agpt.com.au/Apply for AGPT/New Applicants/)